

INVENTORY CHECKLIST

Address: _____

Date Turned In: _____

YOU SHOULD COMPLETE THIS CHECKLIST, NOTING THE CONDITION OF THE RENTAL PROPERTY AND RETURN IT TO THE LANDLORD WITHIN 7 DAYS AFTER OBTAINING POSSESSION OF THE RENTAL UNIT. YOU ARE ALSO ENTITLED TO REQUEST AND RECEIVE A COPY OF THE LAST TERMINATION INVENTORY CHECKLIST WHICH SHOWS WHAT CLAIMS WERE CHARGEABLE TO THE LAST TENANTS.

Description of Condition

Carpeting	_____
Exterior Siding	_____
Appliances	_____
Windows	H.R.I. does not provide or fix blinds _____
Walls	_____
Closets	_____
Shelves	_____
Paint	_____
Doors	_____
Plumbing Fixtures	_____
Electrical Fixtures	H.R.I does not fix phone, cable or internet or provide light bulbs _____
Other	_____

This form may be used for either Commencement or Termination Checklist. This is hereby designated as:

_____ Commencement Inventory Checklist

_____ Termination Inventory Checklist

Tenants Sign:

Tenants Print:

Landlord:

Date: _____